

## Prep Labels

Please attach labels to all books and folders listed below before bringing them to school on the first day.

Book labels are required for each book and folder to enable your child to find their equipment quickly and easily. Labels encourage independence in accessing appropriate materials.

Please attach labels with contact or tape so that labels stay on all year. Do not use a glue stick to attach labels as they will not hold.

### Procedure:

1. Write your child's name on each label.
2. Check the chart below and affix labels to the correct book or folder.
3. For books, attach the labels to the top, right-hand cover with clear contact or tape. For folders, attach the labels to the centre of the front flap with clear contact or tape.
3. You may cover books with clear contact or re-usable plastic sleeves to ensure the long life of the book if you wish, but this is optional.

LABEL NAME	BOOK OR FOLDER TO STICK ON
Spare Sheets	Plastic document wallet
HPE/The Arts	Plastic document wallet
Integrated Units	Scrap book
Big Ideas	Scrap Book
Spare, label with hippo	Scrap book
English x2	A4 Red and blue lined book