

# Prep Labels

## Purpose

Book labels are required for each book and folder to enable your child to find their equipment quickly and easily. Labels encourage independence in accessing appropriate materials.

## Procedure:

1. Write your child's name on each label.
2. Contact or sticky tape labels to the correct book or folder. Check the table below.

LABEL NAME	BOOK OR FOLDER	PLACEMENT
Spare Sheets	Plastic document wallet	centre front flap
HPE	Plastic document wallet	centre front flap
Integrated Units	Scrap book	top right corner
Big Ideas	Scrap book	top right corner
Spare (hippo)	Scrap book	top right corner
Virtues	Scrap book	top right corner
English x2	<u>A4</u> Year 1 Red and blue lined book	top right corner

## Other Information:

Clear contact or re-usable plastic sleeves can be used to cover books if you wish. THIS IS OPTIONAL.

Do not use glue to attach labels as the labels rip off very quickly.