



# Prospectus

*"Meeting the learning needs of each and every student"*

This booklet has been designed to give parents an introduction to Silkwood State School and its operations. Arrangements to tour the school facilities, or to discuss aspects of the school are always welcomed and can be made by contacting the school office.

P | 40651 333



[www.silkwoodss.eq.edu.au](http://www.silkwoodss.eq.edu.au)



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## Principal's Welcome

Silkwood State School is set within a tropical paradise where the reef meets the rainforest. Our catchment is bordered by Kurrimine Beach to the east, Silkwood at the foothills of the Great Dividing Range to the west, El Arish to the south and Cowley Beach to the north.

**Silkwood State School exists to serve our community** and we are extremely proud to offer modern resources and an experienced, dedicated staff who understand our local needs. Our small school provides a caring, family-orientated environment which caters for the individual needs of all students.



### Bigger is not better!

Silkwood State School has been successful in turning our 'small school' status into an advantage for students and their families.

Our small school status ensures that all staff know each family and individual child well and understand the needs of each. Communication with families is well-maintained and provides practical, proven ways for parents and staff to work together to improve their child's social, emotional and academic achievement.

Furthermore, there is at least one teacher and one teacher aide in each class at all times with a strategic injection of extra teacher aides and specialist support provided during key learning times. In this way we are able to target the individual learning needs of every student so that they may achieve their potential.

### Listen to what past parents have said about our wonderful school

*"As parents, one of the most important decisions we make is choosing the right environment for our children to grow, learn, and thrive. From the very first day we stepped into Silkwood State School, we knew it was more than just a school—it was a community, a family, and a place where our children would be nurtured and inspired.*

*It has been an absolute privilege to have our three children attend this incredible school. The opportunities they have been afforded go beyond academics; they have been encouraged to explore, dream, and develop into well-rounded individuals. Whether it was participating in engaging lessons, trying their hand at new sports, or joining creative and cultural activities, each moment has contributed to shaping them into confident and capable young people.*

*What makes Silkwood truly remarkable is its staff. The teachers, support staff, and leadership team are not just educators—they are mentors, role models, and an extended family. Their genuine care and dedication to every child's success are evident in all they do. They celebrate achievements, provide guidance during challenges, and most importantly, see each child as an individual with unique talents and potential.*

*The warmth and inclusivity of Silkwood State School have also extended to us as parents. From school events to everyday interactions, we have always felt welcomed and valued as part of the Silkwood family. It's a rare and beautiful thing to find a school where the sense of community is so strong and where children are truly at the heart of everything.*

*To the staff and broader school community, thank you for the countless ways you have enriched our lives and the lives of our children. Silkwood State School is not just a place of learning—it is a place of belonging, and we feel so fortunate to have been a part of it.*

*With heartfelt gratitude" - Kirby and Nathan Fisher*

For more details on the broad range of education offerings at Silkwood State School check out our Facebook page, flick through the dynamic newsletters on this website or feel free to contact me.

Yours in Education,  
Chris Cattarossi

## School Contacts & Operational Details

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Telephone: 07 40651 333

School Mobile: 0437 739 058

Physical Address: 318 Japoon Road, Silkwood Q 4856

Postal Address: PO Box 255, Silkwood Q 4856

Principal Email: [principal@silkwoodss.eq.edu.au](mailto:principal@silkwoodss.eq.edu.au)

Office Email: [admin@silkwoodss.ed.edu.au](mailto:admin@silkwoodss.ed.edu.au)

School Website: [www.silkwoodss.eq.edu.au](http://www.silkwoodss.eq.edu.au)

Facebook: Silkwood State School

## Office Hours

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School office hours are 8:00am to 3:15pm Monday to Friday.

## Our Staff

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**Principal:** Chris Cattarossi

**Small Schools Business Manager:** Debbie Davis

**Prep-Year 2 Class Teacher:** Lynette McLeish, Andrea Corby

**Year 3-6 Class Teacher:** Chris Cattarossi

**Teacher/Librarian:** Sarah Taifalos

**SEP Teacher:** Brigid Darveniza

**Physical Education Teacher:** Adam Stubbings

**Guidance Officer:** Wendy Fox

**Speech Pathologist:** Visiting regional professional

**Music Teacher:** Kerry MacGillivray

**Instrumental Music Teacher:** Kym Hall

**Teacher Aides:** Alison Green, Tammy Speziali, Belinda Santarossa, Nicole Cymer

**Administration:** Nicole Cymer

**Dance Troupe Teacher:** Louise Buljubasich

## 2026 School Year

**Term 1:** Tues 27th January - Thu 2nd April

**Term 2:** Mon 20th April - Fri 26th June

**Term 3:** Mon 13th July - Fri 18th September

**Term 4:** Tues 6th October - Fri 11th December

## 2027 School Year

**Term 1:** Wed 27th January - Thu 25th Mar

**Term 2:** Mon 12th April - Fri 25th June

**Term 3:** Mon 12th July - Fri 17th September

**Term 4:** Tues 5th October - Fri 10th December

## Class Times

School commences each morning at 8:50am and finishes at 3:00pm. **Students should not arrive before 8:15am.**

*Session times are as follows:*

8:50am to 11:00am: .....Morning session

11:00am to 11:30am: .....Little Lunch

11:30am to 1:00pm: .....Middle Session

1:00pm to 1:50pm: .....Big Lunch

1:50pm to 3:00pm: .....Afternoon Session

At the end of the school day, students who catch a bus to school will assemble in the undercover bus area and be marked off the bus roll by a staff member before leaving. Other students go with parents as they arrive, and those students who walk or ride home will be dismissed at the direction of the staff member on gate duty at the front entrance of the school.

Parents/caregivers who collect students from school are asked not to proceed to the classrooms until 3:00pm.

## Communication with Teachers

We welcome your communications with the school and classroom teachers. Calls to the school office can be made at any time. When the office is unattended, your call will be diverted to message bank, or you can call or text the school mobile phone on 0437 739 058. Staff check messages regularly and will return your call. Telephone calls will not generally be put through to classrooms during teaching time, although messages will be taken and passed on.

Our teachers are always happy to discuss your child's progress or any concerns you may have. We would ask that, particularly in the morning, lengthy discussions are kept to a minimum as this is an important preparation time. For a formal interview with the teacher, please make an appointment. Highly sensitive issues or serious complaints should be directed to the principal.

## Enrolment Information

### Admission ages – Prep Year

Prep is the first year of school and provides the foundation of your child's education. It is compulsory for Queensland children to undertake Prep prior to Year 1. Prep is a full-time program in primary schools. Children attend Monday to Friday from 8:50am to 3:00pm.

**Children must be 5 by June 30 in the year they attend Prep.** For further information on when your child can start Prep, please visit [www.qld.gov.au/education/earlychildhood/prep/enrolments](http://www.qld.gov.au/education/earlychildhood/prep/enrolments)

### Prep Enrolment Eligibility

**2026** ..... born July 1st 2020 to June 30th 2021

**2027** ..... born July 1st 2021 to June 30th 2022

**2028** ..... born July 1st 2022 to June 30th 2023

**2029** ..... born July 1st 2023 to June 30th 2024

### Enrolment Procedure

Enrolments are welcome at Silkwood State School at any time of the year. The process to enrol at Silkwood State School is simple.

1. Download the Department's application for student enrolment form or obtain an enrolment package from the school office.
2. Complete the form and email, post or deliver to the school office.  
Email address: [principal@silkwoodss.eq.edu.au](mailto:principal@silkwoodss.eq.edu.au)  
Postal Address: The principal, PO Box 255, Silkwood Q 4856
3. Staff will contact you soon after to discuss your child's enrolment and if necessary, arrange a suitable time for an interview. Please bring your child's birth certificate for staff to view. If your child is born overseas a current passport is required.

Arrangements to tour the school facilities, or to discuss aspects of the school with administration are welcomed and can be made by contacting the school office.



## Attendance

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At Silkwood State School we promote the message of 'Every Day Counts' because high student attendance is directly linked with high student achievement.

Students are expected to attend every school day unless sick. Parents are required to contact the school office before 9.00am on the day if their child is going to be absent. Alternatively, you can send an SMS message to the school mobile with a brief explanation for your child's absence.

After the class roll is marked in the morning, parents will be sent an SMS from the school to notify them of their child's absence if notice hasn't previously been provided. Parents and carers should respond as soon as possible and provide the reason for the child's absence. It is an expectation that schools monitor and report any unexplained absences.

An attendance reward is given after each 5-week block to students who attend for at least 95% of the time.

## Late Arrivals

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Students who arrive after the 8:50am bell must first report to the school. Parents should preferably accompany their child, write a note or phone the office to advise of late arrival.

## Early Departures

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If you need to collect your child from school before 3:00pm, please advise the school office by phone, SMS or in writing.

Parents need to advise the school office if another person is signing out and collecting their child.

Students are not permitted to leave school before 3:00pm unless signed out by a parent/caregiver.

We ask for parents' co-operation in arranging any appointments, e.g. medical, dental etc. out of school hours and arrange holidays for the set holiday periods. At times we recognise that this is unavoidable. On these rare occasions please ensure that you follow the above late arrival/early departure procedures.

## Travel to and from School

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- Students who travel by bus to school are dropped off and picked up at our designated bus stop. If your child will be catching a bus they do not normally catch, please notify the bus company and the school prior to travel.
- Parents of Prep children need to collect children from the classroom and walk them safely to their car.
- Students who ride to school must, by law, wear bicycle helmets. Please label helmets and ensure your child always wears their helmet whilst riding to and from school. Students **must** walk their bike across the pedestrian crossing and into the school grounds. A bike rack is located adjacent to our undercover multi-purpose area.
- Please notify the school if there are changes to the usual mode of travel for your child.

## Behaviour

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At Silkwood State School, students are expected to behave in accordance with our Student Code of Conduct. A copy is available to any parent on request or can be accessed on our website at <https://silkwoodss.eq.edu.au/supportandresources/formsanddocuments/documents>

Silkwood State School is committed to providing a safe, respectful and disciplined learning environment for all students, staff, parents and visitors.

The Silkwood State School Student Code of Conduct sets out the responsibilities and processes we use in our school to promote a productive, effective whole school approach to discipline.

Its purpose is to facilitate high standards of behaviour from all in the school community, ensuring learning and teaching in our school is prioritised, where all students are able to experience success and staff enjoy a safe workplace.

Students are expected to conduct themselves in a manner which enhances the image of themselves, their family and the school. **Be Safe, Be Respectful, Be a Learner.**



## School Uniforms

All students are required to wear the Silkwood State School uniform. Our uniform shop stocks all uniform requirements for all students and is facilitated by the school's P&C Association. You can contact us, and we will advise you of a suitable time to pick up a new uniform – or simply come into the school office and we will assist you. Extended opening hours are offered at the commencement of each school year.

Our uniform shop sells standard school shirts, sports shirts, school hats and black shorts. Please note that payments to the uniform shop can be made by cash, cheque or direct deposit.

**Families are encouraged to donate back to us the uniforms they no longer need. These recycled uniforms are also available to any family free of charge.**

### Standard School Uniform

Standard green school shirt (black & emerald green) ..... \$30.00

Black school shorts/ black skorts

(girls can wear black shorts or skorts)

*Please purchase from store – not available from our uniform shop*

Hat – wide brimmed (available only at school) ..... \$15.00

### Sports Uniform

Barnard House sports shirt (gold/black) ..... \$30.00

Ellison House sports shirt (blue/black) ..... \$30.00

Black school shorts/black skorts ..... \$17.00

(girls can wear black shorts or skorts)

Hat – wide brimmed (available only at school) ..... \$15.00

### Wearing School Uniform

Unless otherwise specified, the accepted school uniform should be worn by students traveling to and from school, whilst representing the school and during school activities.

- Students must wear an appropriate hat while in the sun.
- No 'dangly' jewellery may be worn at school. A wristwatch or sleepers/studs are acceptable.
- Students are not permitted to wear make up, glued-on nails or coloured nail polish.

Please contact the principal if you believe an exception is required for medical, religious or cultural reasons. Exceptions may also be made for special events such as free dress, sports days and graduation night.



## Curriculum Offerings

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Silkwood State School offers a wide range of subjects and programs linked to the Australian Curriculum. The Australian Curriculum sets consistent national standards to improve learning outcomes for all young Australians and is designed to develop successful learners, confident and creative individuals and active, informed citizens.

Presented as a developmental sequence of learning from Foundation - Year 10, the Australian Curriculum describes to teachers, parents, students and others in the wider community what is to be taught and the quality of learning expected of young people as they progress through school.

General capabilities within the Australian Curriculum make up a set of knowledge, skills, behaviours and dispositions that can be developed through all the learning areas:

Literacy, numeracy, information and communication technology competence, critical and creative thinking, personal and social competence, ethical behaviour & intercultural understanding.

### **Our subject areas include:**

- English
- Mathematics
- Science
- HASS
- Technologies
- Languages – Italian (Year 5/6 only)
- The Arts
- Health and Physical Education

### **We also offer students opportunities to participate in a variety of extra-curricular activities throughout the year. These include:**

- Swimming program – 10 weeks
- District sports competitions – softball/T-ball, athletics, cricket, cross-country, league tag
- School camps and excursions
- Instrumental music program
- Junior and Senior dance troupe
- Before school physical activities
- ANZAC day ceremony

## Physical Education

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Sport and Physical activities are held all year round. Our school has a HPE Teacher who instructs students in various health and physical education skills, visiting every Thursday.

- Term 1 ..... Swimming, netball and soccer
- Term 2 ..... Athletics and cross country
- Term 3 ..... Softball and T-ball
- Term 4 ..... Swimming

## Specialist Teachers

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Silkwood State School has the following specialists available to support you and your child:

- Guidance Officer (fortnightly)
- Speech Language Therapist (each term)
- Special Education Program Teacher (weekly)
- School Chaplain (weekly)

## Support for Students with Special Needs

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Students with special needs at Silkwood State School are supported in mainstream classrooms through pedagogical differentiation and a range of visiting specialist support staff. The specialist support staff are responsible for coordinating support services for students.

Parents who have concerns about their child's progress are advised to discuss the matter with their class teacher in the first instance. A referral to support staff can then be initiated. Should the referral be teacher-initiated, parents are kept informed and invited to participate in the development and implementation of learning support plans.

## NAPLAN - National Assessment Program Literacy and Numeracy

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NAPLAN is a whole of Australia literacy and numeracy testing program. It is administered to students in years 3 and 5 in term 1 each year. NAPLAN is a 'point-in time' test of a student's literacy and numeracy ability and provides data which teachers use in reporting to parents. Data from NAPLAN also identifies students requiring extra assistance in literacy and numeracy.

## Reporting to Parents

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Parents are invited to the school to discuss with teachers the progress of their children at any time and especially if they have concerns. These are set interview and formal reporting times:

- Parent/Teacher Interviews will be offered at the end of Terms 1 and 3.
- Written reports will be issued at the end of Term 2 and 4.

## Exemption from School Activities

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If a child is unable to participate in school activities such as physical education or sport due to illness or injury, parents are asked to advise the school in writing. All students are strongly encouraged to participate to the best of their ability in all school events and activities.

## School Parade

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Every Friday afternoon at 2:30pm, all students and staff participate in a shared school parade in the Resource Centre run by our school leaders and Principal. During parade, messages are passed on to students, and awards are given to children who have demonstrated improvements in all walks of school life.

Student work is also showcased during parade. All parents and carers are very welcome and encouraged to attend.

## Playgroup

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Giggly Friends Playgroup is held in a dedicated, airconditioned classroom at Silkwood State School each Monday where all ages from birth to Prep are welcome to attend, including parents, grandparents and carers. Playgroup is hosted by an experienced teacher aide facilitating craft activities along with painting, colouring and musical activities. These include utilising the outdoor playground for outside play and gross motor development when weather permits.

**WHAT TO BRING:** Hat, water bottle and morning tea for your child

**WHEN:** Monday mornings 8:30am to 11:00am



At SILKWOOD STATE SCHOOL

## Illness

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On occasions, children become unwell while at school. In such cases, our school will contact parents if their child is injured or feels ill while at school. Therefore, it is vital that the school is advised immediately of any changes to phone numbers. Our current procedures for students who report to their classroom teacher as being unwell are:

- The student's classroom teacher will assess the degree of illness, e.g., the classroom teacher might provide a "rest area/buffer time" for that student to remain in the classroom or a referral to the office if the teacher considers that the student is too ill to remain in the classroom.
- Upon arrival at the office, staff will contact parent/carer to collect the student and monitor the wellness of the student in the interim.

## Infectious Diseases

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Most children at some time during their schooling experience contract at least one infectious illness. There is a set period of absence for certain infectious diseases to stop the condition spreading to other children or people in the school community. For more information, please refer to the Queensland Government [Time Out poster](#) available at Queensland Health.

## Medication

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For medication to be administered during school hours and/or during school-related events, provide the school with:

- A completed Consent to administer medication form
- the medication with an attached pharmacy label, in its original container, with intact packaging.

If your child requires medication at a routine time (e.g. 11am every day), the pharmacy label attached to the medication provides the school with the instructions from the doctor/dentist needed to safely administer the medication. Examples of routine medication include Ritalin, antibiotics, eye/ear drops, enzyme tablets and ointments.

### Where you will need additional written information from your practitioner

As well as using the pharmacy label instructions, the school will need additional written information from the prescribing health practitioner if your child:

- a. **requires medication as an emergency response.**
- b. **requires insulin.** Your doctor will need to complete a medication order for insulin.
- c. **requires medication 'as-needed' (but not as an emergency response).** Your health practitioner will need to complete a Medication order to administer 'as-needed' medication at school.

## Head Lice

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Head lice are an unfortunate fact of life in schools. Parents are requested to check their child's hair regularly. If head lice are detected, please undertake appropriate treatment and inform the school office. If head lice have been detected in your child's class an alert notice will be issued. It is a parental responsibility to monitor and treat head lice. If you do find head lice, commence effective treatment immediately and be sure to complete the process of treatment. Information on the treatment of head lice is available at the office and is distributed upon notification that there has been an outbreak.

## Health & Safety - Accidents

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Accidents resulting in injuries of a minor nature such as small cuts and abrasions will be treated at school with the necessary first aid being administered by school staff. All school teaching and support staff maintain up to date first aid qualifications. In the event of a serious accident, parents or caregivers will be contacted. Should the parents/caregivers not be contactable the school reserves the right, in the interests of the student, to arrange for necessary medical attention if it is considered the circumstances warrant it. Any resultant expense is the responsibility of the parents. If an accident is deemed to be serious the following action will occur:

1. An ambulance will be called immediately
2. Parents/caregivers notified - if unavailable, emergency contact person telephoned
3. School records checked for medical information
4. Should the child need to be transported to hospital they are accompanied by a staff member if their parent/caregiver is unavailable

## Emergency Evacuation & Lockdown Drills

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Each term the whole school takes part in an organised evacuation or lockdown drill. All visitors, including parents who are in the school grounds at the time of the evacuation, must take part. Visitors need to sign in/out as part of the school routine for this purpose. All classrooms, administration areas and tuckshop have the Emergency Response Plan accessible. The purpose of this Emergency Response Plan (ERP) is to provide details of how our school will prepare for and respond to a disaster or emergency situations. A siren signals the evacuation or lockdown and staff will direct all students and visitors.

## Personal Family Information

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The school has an electronic reference system file for each child at the school. Please help us keep our records accurate, so if for any reason we need to contact you, the information is readily available. Parents need to advise us immediately of any change of circumstances about which we should know. Particularly changes to your address, phone number, emergency contacts or access arrangements should be notified to the school as soon as possible.

### Family Law Court Orders

Some families are bound by Family Law Court Orders. Documentary evidence of these **must** be given to the school as they provide clear legal guidelines for school authorities in these sensitive issues. It is the responsibility of parents/caregivers to notify the school of any changes to Court Orders/Agreements. Parents must undertake this responsibility to ensure the school has the most relevant and appropriate information to assist us in making informed decisions.

## Communicating with You

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The school has a range of communication tools that are utilised to effectively communicate with parents and community. **For any critical or particularly urgent communication, the school will send text messages to parent's mobile phones.**

### NEWSLETTER

Our school newsletter is emailed out to parents. Please provide the office with your current email address so these can be delivered straight into your inbox. We encourage you to read this newsletter to keep up to date on what is happening with school information, coming events, student achievements and community news. Newsletters are emailed in week 2, 6 and 10 each term and a paper copy is sent home with your child.

### FACEBOOK

Our Facebook page is a key method we use to communicate frequently to keep the community up to date with events, dates and activities that your children are involved in, including for any special instructions with school excursions and weather events.

### WEBSITE – [www.silkwoodss.eq.edu.au](http://www.silkwoodss.eq.edu.au)

There is a whole range of information on our website including newsletters, policies & procedures, booklists and current school events.

### SMS MESSAGING & EMAILS

SMS messages will be sent for unexplained student absences and any critical or urgent class/whole school communication. Important letters may at times be emailed to your inbox.

### NOTE HOME

Old-fashioned notes still go home in homework folders when necessary.

## Breakfast Club

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Students are encouraged to take part on our free Breakfast Club program - available every Monday, Wednesday and Friday from 8:15am to 8:45am.

Research indicates that children who eat breakfast have a better chance of success at school.

## Crunch and Sip Break

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Students will be allowed a short break mid-way through the morning session. Only a small amount of healthy food is allowed to be consumed at this time.

## Healthy Lunches

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Healthy food gives young minds and bodies the fuel they need to learn and grow. We certainly encourage healthy, well-balanced lunches to be brought to school as this too can assist your child to achieve to the very best of their ability. A simple piece of fresh fruit, vegie sticks and a sandwich are the best way to fill a lunchbox.

Staff encourage the children to drink plenty of water during hot weather. Teachers do allow the children to bring drink bottles into class and access them at will. Please feel free to send cold water in a drink bottle to school so that your child may keep hydrated throughout the day.

## Morning Physical Activity

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Each morning before school Year 3-6 students are encouraged to participate in organised fun physical activities.

## Lost Property

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School aged children should be encouraged to manage their own personal belongings. It is essential that **all items be labelled with the child's name** so that they can be returned to the owner. Clothes found around the school grounds will be placed into the 'lost property' collection container in the school office. Clothes and items not collected after a period may be destroyed, recycled or given to charities.

## Money Collection

Payments to the school for any event can be made by cash or direct deposit. Please place payment into an envelope with the following instructions:

- Student's name:
- Date:
- Class:
- Payment for and amount enclosed:
- Correct money enclosed (change/money is not kept on school premises)
- Permission forms if applicable

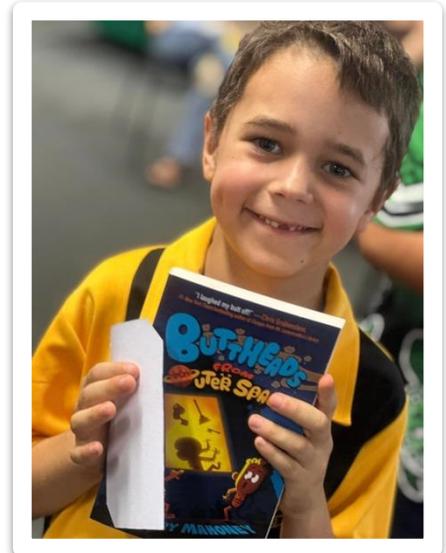
Please ensure that envelopes are sealed securely to prevent money loss.

Cash collections will be accepted at the office 'Notes Box' outside the principal's office. Children are to take their money directly to the Notes Box in the morning.

Details of excursions, performances, sporting activities, etc. will be sent home in the form of a letter with the amount to be paid and the due date for payment.

## Mobile Phones and Devices

Students who need to bring a device to school, must hand them to the school office upon arrival switched off. The student will collect the device from the office at 3:00pm. Parent communication with students during the school day is to be through the school office. The school is not responsible for student devices lost or damaged at school.



## Library & Resource Centre

Silkwood State School prides itself on its large, well-equipped library serviced by a teacher-librarian. Our library is home to a large collection of children's literature, information books and teacher resources. Weekly library borrowing is a valued process providing all students with the opportunity to develop literacy skills and very importantly, a love of literature. All classes have weekly timetabled borrowing times, however, all students can also borrow library books before school on Wednesdays and Thursdays if they wish. Parents are asked to supply their child with a waterproof library bag for borrowing.

### Lost or Misplaced Books

Unfortunately, at times books are misplaced at home or damaged. Parents are asked to replace books damaged or misplaced at home and will be issued an invoice for replacement. The average cost of a library book is \$20:00.

### Library Catalogue

Students may access the catalogue and reserve books online at this address:  
<http://silkwoodss.cmeweb.libcode.com.au>

### Cassowary Coast Regional Council Library Visit

Every year, students travel on the bus to visit our local library. This enjoyable and informative session provides students with first hand knowledge about this valuable free community resource.

### Special Library Events

Each year our library holds and hosts special library events such as National Simultaneous Storytime and Book Week.



## Work Packs

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The school purchases student workbooks and online subscriptions in bulk. Work Pack prices will be included with your Book List at the end of each year. Parents purchase these from the school at below cost price and payment is due at the start of the school year. Book List resources need to be purchased by parents from your preferred newsagent or store. We stress the importance of children having all items prior to the start of school. This helps them settle into their class and helps teachers concentrate on delivering their teaching and learning programs.

**Wook Packs for prep students will be provided by the school FREE of charge.**

## Back to School Boost

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We're pleased to provide a **\$100 Back to School Boost** for every primary school student to help with the cost of essential school items. A \$100 credit will be applied directly to each student's school account. Parents and carers may choose to use this credit to offset costs associated with school essentials, including school camps, work packs, school uniforms and instrumental music fees. For more information, visit [www.qld.gov.au/backtoschool](http://www.qld.gov.au/backtoschool)

## Book Club

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Annually our school subscribes to Scholastic Australia Book Club and orders are facilitated by the school office. Approximately twice per term brochures are given to students to purchase books if they so wish. Books take about 3 weeks from the closing date to be delivered to school.

## Volunteers & Visitors

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The Department of Education and Training is committed to providing a safe and secure environment for the whole school community at Silkwood State School. This commitment includes the establishment and management of a system of identification for all adults on the school grounds. **All visitors and volunteers to the school must report to office upon arrival and sign in** (this does not apply to parents delivering students to school or picking students up at the commencement or conclusion of the day). This is vital in ensuring all members of our community are safe and accounted for. In the event of an evacuation or lockdown, all volunteers and visitors must follow procedures and take instruction from staff.

## Hire Agreements – Use of School Facilities

We have developed partnerships with a range of community providers to utilise our school facilities through hire agreements. This benefits our school and enables our school community to engage in extension and enrichment activities on site and provides a facility to our community at a reasonable rate. Hire agreements can be sought through the school Principal.

Please note, families who wish to use the school grounds out of hours must gain the principal's permission. No one is allowed on school property if the cleaner is here by him/herself. People found on school property without authorisation from the principal, may be questioned and charged by police for trespassing. Please contact the Police or School Watch on 131788, if you see suspicious people in the school grounds after school hours.

## Our P&C Association

### Welcome!

Our P&C Association is a group of volunteers working together to improve the facilities and opportunities available at our school. By participating in our P&C, you are supporting the school community. In return, you may be supported by the school community to learn new skills and take on new responsibilities. Participating in our P&C gives you an opportunity to share in the school's decision-making processes and shape the school's future. Your contribution can be as large or small as you can manage, and your ongoing support is invaluable.

Joining the P&C is a great way to get involved in our school community, keep up to date with what's happening at the school, contribute to your child's education and make new friends.

**Meeting dates are announced on our Facebook page and our school newsletter.**

## *Silkwood State School – Our Community, Your School*





